



## Academic Policies & Procedures

### AP&P Agenda

Thursday, May 28, 2026

3:00 pm – 5:30 pm CH 302

**Type of Meeting:** *Regular*

**Note Taker:** Jamie MacMillan

**Please Review/Bring:** The past minutes for accuracy.

#### Committee Members:

*Dr. Jonathan Compton, Co-chair*  
*Kathryn Mitchell, Co-chair, Interim Vice President of Academic Affairs*  
*Dr. Jessica Eaton, Articulation Officer*  
*Tim Atkerson, AKIN Representative*  
*Travis Lee, IAAT Representative*  
*Alfred Brubaker, IAAT Representative*  
*Darren Watters, HSS Representative*  
*Vacant, HSS Representative*  
*James Dorn, MSE Representative*  
*Dr. Zia Nisani, MSE Representative*  
*Heidi Williams, LACA Representative*  
*Rhea Vichot, LACA Representative*

*Gabby Fenn, SBS Representative*  
*Yadira Arellano, SBS Representative*  
*Cynthia Littlefield, AHUM Representative*  
*Carla Corona, AHUM Representative*  
*Stephanie Orellana, Library Rep, Librarian*  
*Tamira Palmetto, Student Services, Counseling*  
*Tanya McGinnis, Student Services, Counseling*  
*Amaka Donn, Adjunct Representative*  
*Dr. Wendy Stout, Administrative Position*  
*Nate Dillon, Administrative Position*  
*Dr. Windy Franklin-Martinez, Administrative Position*  
*Armando De La Torre, Student Representative*

Items	Person	Action
I. Call to Order	<i>Dr. Jonathan Compton/ Kathryn Mitchell</i>	
II. Attendance – Roll Call	<i>Dr. Jonathan Compton/ Kathryn Mitchell</i>	
III. Opening Comments from the Public (3 minutes maximum)		
IV. Approval of the Agenda	<i>All</i>	
V. Approval of the Minutes – 5/14/26	<i>All</i>	
VI. Informational Items – Meeting room change for Fall – Exam Lists ○ Credit by Exam ○ AP	<i>Dr. Jonathan Compton</i>	

<ul style="list-style-type: none"> <li>○ CLEP</li> <li>○ IB</li> </ul>		
<p>VII. Training</p> <ul style="list-style-type: none"> <li>–</li> </ul>	<p><i>Dr. Jonathan Compton</i></p>	
<p>VIII. Action</p> <ul style="list-style-type: none"> <li>– Upper Division Unit Limitation removed <ul style="list-style-type: none"> <li>○ “The previous limitation on the number of upper-division units accepted has been discontinued. Eligible upper-division coursework may be applied toward degree completion on a case-by-case basis, subject to the residency requirement and faculty approval.”</li> </ul> </li> <li>– Degree awarding with discrepancies in the number of major units completed <ul style="list-style-type: none"> <li>○ An associate degree will be awarded when a student has satisfactorily completed all required general education, residency, and major requirements as specified in the college catalog.</li> </ul> <p>Consistent with Title 5 (§ 55061) and PCAH guidelines, the major for an associate degree must include a minimum of eighteen (18) semester units of degree-applicable coursework in the major discipline or area of emphasis.</p> <p>In cases where variability in unit totals occurs due to course substitutions, curriculum revisions, articulation adjustments, or course unit differences across institutions, the college will award the degree provided that:</p> <ul style="list-style-type: none"> <li>▪ All required major learning outcomes and content requirements have been met; and</li> <li>▪ A minimum of eighteen (18) semester units in the major</li> </ul> </li> </ul>	<p><i>Dr. Jonathan Compton/ Kathryn Mitchell/ Dr. Jessica Eaton</i></p>	



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<p style="text-align: center;">have been successfully completed.</p> <p style="text-align: center;">Variations in total units within the major that do not compromise the integrity, rigor, or learning outcomes of the program shall not preclude the awarding of the degree.</p> <p><b>Course Amends</b>  ENGL C1002 Introduction to Literature  ENGL C1002H Introduction to Literature – Honors</p>		
IX. Discussion –	<i>Dr. Jonathan Compton/ Kathryn Mitchell</i>	
X. Reports –	<i>Dr. Jonathan Compton</i>	
XI. Catalog – Update	<i>Robyn Serrano</i>	
XII. Date of Next Meeting – 8/27/26, 9/10/26, 9/24/26, 10/8/26, 10/22/26, 11/12/26		
XIII. Adjournment	<i>Dr. Jonathan Compton/ Kathryn Mitchell</i>	
<b>NEXT MEETING DATE: August 27, 2026</b>		

<b>AP&amp;P Minutes</b>		Thursday, May 14, 2026 3:00 pm – 5:30 pm CH 302
<p><b>Type of Meeting:</b> <i>Regular</i></p> <p><b>Note Taker:</b> Jamie MacMillan</p> <p><b>Please Review/Bring:</b> The past minutes for accuracy.</p>		
<i>Committee Members:</i>		
<p><i>Dr. Jonathan Compton, Co-chair</i>  <i>Kathryn Mitchell, Co-chair, Interim Vice President of Academic Affairs*</i>  <i>Dr. Jessica Eaton, Articulation Officer</i>  <i>Tim Atkerson, AKIN Representative</i>  <i>Travis Lee, IAAT Representative</i>  <i>Alfred Brubaker, IAAT Representative*</i>  <i>Darren Watters, HSS Representative</i>  <i>Vacant, HSS Representative</i>  <i>James Dorn, MSE Representative</i>  <i>Dr. Zia Nisani, MSE Representative</i>  <i>Heidi Williams, LACA Representative</i>  <i>Rhea Vichot, LACA Representative</i>  <i>Guests: Esperanza Perez, Caleb Healey, Kevin Schott</i></p>		<p><i>Gabby Fenn, SBS Representative</i>  <i>Yadira Arellano, SBS Representative</i>  <i>Cynthia Littlefield, AHUM Representative</i>  <i>Carla Corona, AHUM Representative</i>  <i>Stephanie Orellana, Library Rep, Librarian</i>  <i>Tamira Palmetto, Student Services, Counseling</i>  <i>Tanya McGinnis, Student Services, Counseling*</i>  <i>Amaka Donn, Adjunct Representative</i>  <i>Dr. Wendy Stout, Administrative Position</i>  <i>Nate Dillon, Administrative Position</i>  <i>Dr. Windy Franklin-Martinez, Administrative Position*</i>  <i>Armando De La Torre, Student Representative*</i></p> <p style="text-align: right;"><i>*Absent</i></p>
Items	Person	Action
I. Call to Order	<i>Dr. Jonathan Compton/ Kathryn Mitchell</i>	The meeting was called to order at 3:05pm
II. Attendance – Roll Call	<i>Dr. Jonathan Compton/ Kathryn Mitchell</i>	
III. Opening Comments from the Public (3 minutes maximum)		
IV. Approval of the Agenda	<i>All</i>	<b>Action Taken</b> Motion to Approve: Motion Second Motion Approved
V. Approval of the Minutes – 4/23/26	<i>All</i>	<b>Action Taken</b> Motion to Approve: Minutes for 4/23/26



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		<p>Motion Second          Abstentions: Tim Atkerson, Jonathan Compton, Jessica Eaton, Wendy Stout, Darren Watters          Motion Approved</p>
<p>VI. Informational Items</p> <ul style="list-style-type: none"> <li>- Unit discrepancies due to accepting external coursework that differs from AVC unit value for the same course.</li> <li>- Courshedog Update</li> </ul>	<p><i>Dr. Jonathan Compton/          Dr. Jessica Eaton</i></p>	<p>Dr. Eaton will draft language to be added to the catalog to clarify the process of accepting external coursework to award degrees.</p> <p>Dr. Compton did a short demo on Courshedog.</p>
<p>VII. Training</p> <ul style="list-style-type: none"> <li>-</li> </ul>	<p><i>Dr. Jonathan Compton</i></p>	
<p>VIII. Action</p> <ul style="list-style-type: none"> <li>- Class max protocol</li> </ul> <p><b>Course Amends</b></p> <p>ARTH C1100H Survey of Art from Prehistory to the Medieval Era - Honors</p> <p>ARTH C1200H Survey of Art from the Renaissance to Contemporary - Honors</p>	<p><i>Dr. Jonathan Compton/          Kathryn Mitchell</i></p>	<p><b>Action Taken</b></p> <p>Motion to Approve:          Class max protocol          Motion Second          Motion Approved</p> <p><b>Course Amends</b></p> <p>Motion to Approve:          ARTH C1100H Survey of Art from Prehistory to the Medieval Era - Honors          Motion Second          Comments: added verbiage to course desc, methods of instruction/evaluation, objectives, SLOs, &amp; outline to distinguish as honors for resubmission for Cal-GETC approval          Motion Approved</p> <p>Motion to Approve:          ARTH C1200H Survey of Art from the Renaissance to Contemporary - Honors          Motion Second          Comments: added verbiage to course desc, methods of instruction/evaluation, objectives, SLOs, &amp; outline to distinguish as honors for resubmission for Cal-GETC approval          Motion Approved</p>



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<p>ASTR C1001H</p>	<p>Introduction to Astronomy - Honors</p>	<p>Motion to Approve:            ASTR C1001H Introduction to Astronomy - Honors            Motion Second            Comments: added verbiage to course desc, methods of evaluation, objectives, SLOs, assignments &amp; outline to distinguish as honors for resubmission for Cal-GETC approval            Motion Approved</p>
<p>ECON C2001H</p>	<p>Principles of Microeconomics - Honors</p>	<p>Motion to Approve:            ECON C2001H Principles of Microeconomics - Honors            Motion Second            Comments: added verbiage to course desc, methods of evaluation, objectives, &amp; assignments to distinguish as honors for resubmission for Cal-GETC approval            Motion Approved</p>
<p>ECON C2002H Honors</p>	<p>Principles of Macroeconomics - Honors</p>	<p>Motion to Approve:            ECON C2002H Principles of Macroeconomics - Honors            Motion Second            Comments: added verbiage to course desc, methods of evaluation, objectives, &amp; assignments to distinguish as honors for resubmission for Cal-GETC approval            Motion Approved</p>
<p>ENGL C1002</p>	<p>Introduction to Literature</p>	<p>Motion to Approve:            ENGL C1002 Introduction to Literature            Motion Second            Motion <b>Tabled</b></p>
<p>ENGL C1002H</p>	<p>Introduction to Literature – Honors</p>	<p>Motion to Approve:            ENGL C1002H Introduction to Literature – Honors            Motion Second            Motion <b>Tabled</b></p>
<p>HIST C1001</p>	<p>United States History to 1877</p>	<p>Motion to Approve:            HIST C1001 United States History to 1877</p>



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<p>HIST C1001H      United States History to 1877 - Honors</p> <p>HIST C1002      United States History since 1865</p> <p>HIST C1002H      United States History since 1865 - Honors</p>		<p>Motion Second Comments: added verbiage to course desc, methods of instruction, objectives, outline, &amp; assignments for resubmission for Cal-GETC approval Motion Approved</p> <p>Motion to Approve: HIST C1001H      United States History to 1877 - Honors Motion Second Comments: added verbiage to course desc, methods of instruction, objectives, outline, &amp; assignments to distinguish as honors for resubmission for Cal-GETC approval Motion Approved</p> <p>Motion to Approve: HIST C1002      United States History since 1865 Motion Second Comments: added verbiage to course desc, methods of instruction, objectives, outline, &amp; assignments for resubmission for Cal-GETC approval Motion Approved</p> <p>Motion to Approve: HIST C1002H      United States History since 1865 - Honors Motion Second Comments: added verbiage to course desc, methods of instruction, objectives, outline, &amp; assignments to distinguish as honors for resubmission for Cal-GETC approval Motion Approved</p>
<p>IX.      Discussion</p> <ul style="list-style-type: none"> <li>– Upper Division Credit acceptance <ul style="list-style-type: none"> <li>○ Use of upper-division credit is limited to four courses or 12 semester units.</li> </ul> </li> </ul>	<p><i>Dr. Jonathan Compton/ Dr. Jessica Eaton</i></p>	<p><b>Upper Division Credit acceptance:</b> Dr. Eaton will draft language to be added to the catalog regarding the use of upper-division classes toward degrees.</p>
<p>X.      Reports</p> <ul style="list-style-type: none"> <li>–</li> </ul>	<p><i>Dr. Jonathan Compton</i></p>	
<p>XI.      Catalog</p> <ul style="list-style-type: none"> <li>– Update</li> </ul>	<p><i>Robyn Serrano</i></p>	<p>The online catalog is pretty much done except for some changes we're waiting on for the front section</p>



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		of the catalog, hope to publish at the beginning of June. We have started working on the print catalog but are not sure yet when the draft will be sent out for review.
XII. Date of Next Meeting – 5/28/26		
XIII. Adjournment	<i>Dr. Jonathan Compton/ Kathryn Mitchell</i>	Motion to Adjourn: Motion Second Motion Approved The meeting concluded at 4:00pm
<b>NEXT MEETING DATE: May 28, 2026</b>		

## Credit by Exam

### Courses

ACCT 111 Bookkeeping  
ACCT 113 Bookkeeping II  
ACCT 115 Payroll Bookkeeping  
ACCT 121 Microcomputer Accounting  
ACCT 131 Introduction to Income Tax  
ACRV 112 Basic Refrigeration Systems  
ACRV 113 Basic Refrigeration Controls  
ACRV 122 Residential Air Conditioning Systems  
ACRV 123 Residential Air Conditioning Controls  
AFAB 110 Intro Struct Blueprint Manufact. Doc  
AFAB 130 Aerospace Ethics and Issues  
AFAB 210 Aircraft Production Systems  
ASTR 101 Astronomy  
BUS 101 Introduction to Business  
BUS 105 Business Mathematics  
BUS 111 Business English  
CA 103 Intro to Computers and Digital Technology  
CA 111 Word Processing – Microsoft Word  
CA 171 Introduction to Networking  
CA 175 Administering Windows Server  
CA 176 Windows Server Networking  
CHIN 101 Elementary Chinese I  
CHIN 102 Elementary Chinese 2  
DFST 101 American Sign Language I  
DFST 102 American Sign Language II  
~~DM 101 Digital Media Arts~~  
~~DM 103 Graphic Design I~~  
~~DM 113 Photoshop I~~  
~~DM 115 Graphic Communication I~~  
ELEC 110 Fundamentals of Electricity  
ELEC 115 Electrical Codes and Ordinances  
ELEC 130 Alternating Current Theory  
ELTE 110 Electronics Mathematics  
ELTE 125 Direct Current & Alt Current Principles  
ELTE 130 Digital Circuit Analysis  
FREN 101 Elementary French 1  
FREN 102 Elementary French 2  
FTEC 111 Fire Protection Organization  
FTEC 112 Fire Prevention Technology  
FTEC 113 Fire Protection Equipment and Systems  
FTEC 114 Building Construction for Fire Protection  
FTEC 115 Fire Behavior and Combustion

GEOG 101 Physical Geography: Earth's Surface Landscapes  
GEOL 101 Physical Geology  
GER 101 Elementary German 1  
GER 102 Elementary German 2  
HD 103 Career and Life Planning  
LATN 101 Elementary Latin 1  
LATN 102 Elementary Latin 2  
MATH 115 Statistics  
MATH 120 Math for Teachers  
MATH 124 Finite Math  
MATH 128 College Algebra for Liberal Arts  
MATH 135 Plane Trigonometry  
MATH 140 Precalculus  
MATH 148 Calculus for Business and Economics  
MATH 150 Calculus and Analytic Geometry  
MATH 160 Calculus and Analytic Geometry  
MATH 220 Linear Algebra  
MATH 230 Intro to Ordinary Differential Equations  
MATH 250 Calculus and Analytic Geometry  
MGT 101 Management Principles  
MGT 105 Elements of Supervision  
MGT 115 Human Behavior in Organizations  
MGT 121 Human Resources Management  
MKTG 101 Principles of Marketing  
MKTG 112 Introduction to Advertising  
MKTG 121 Salesmanship  
MOA 101 Beginning Medical Terminology  
MOA 102 Advanced Medical Terminology  
MUS 111 Fundamentals of Music  
MUS 120 Music Theory I  
MUS 131 Piano I  
MUS 132 Piano II  
MUS 151 Music Theory II  
MUS 153A Musicianship I  
MUS 153B Musicianship II  
MUS 231 Piano III  
MUS 251A Music Theory III  
MUS 251B Music Theory IV  
MUS 253A Musicianship III  
MUS 253B Musicianship IV  
MUS 291A Applied Music  
MUS 291B Applied Music  
MUS 291C Applied Music  
MUS 291D Applied Music

MUS 292 Applied Music Performance  
MUSC 100 Introduction to Music Technology  
MUSC 134 Music Production II  
MUSC 233 Music Production III  
NS 101A Fundamentals of Nursing Science  
NS 102A Maternal and Newborn Nursing  
NS 103A Medical Surgical Nursing I  
NS 200A Nursing Transition  
NS 201A Psychiatric-Mental Health Nursing  
NS 202A Medical Surgical Nursing II  
NS 203A Pediatric Nursing  
NS 204A Medical Surgical Nursing III  
NS 205A Transition to Professional Nursing  
RE 111 Real Estate Finance  
RE 121 Legal Aspects of Real Estate  
RE 141 Escrow Principles  
RE 161 Property Management  
SPAN 101 Elementary Spanish 1  
SPAN 102 Elementary Spanish 2

There may be some courses that cannot be approved due to the lack of discipline faculty availability.

## Credit for Advanced Placement Exam (AP)

Examination	Score	Credit	AVC Course Equivalency	*AVC GE Area Granted
African American Studies	3, 4, 5	3	ELTV 1XX	Elective Credit
Art History	3, 4, 5	3/3	ART 101 / 102	AVC AREA 3
Art, Studio (2-D Design, 3-D Design, Drawing)	3, 4, 5	3	ART 1XX	Art Elective
Biology	3, 4, 5	4	BIOL 1XX	AVC AREA 5
Calculus AB	3, 4, 5	5	MATH 150	AVC AREA 2
Calculus BC (AB subscore may be used)	3, 4, 5	5/4	MATH 150/160	AVC AREA 2
Chemistry	3, 4, 5	5	CHEM 110	AVC AREA 5
Chinese Language and Culture	3, 4, 5	5/5	CHIN 101 / 102	AVC AREA 3
Comparative Government	3, 4, 5	3	POLS 103	AVC AREA 4
Computer Science A	3, 4, 5	3	CS 121	Not applicable
Computer Science Principles	3, 4, 5	3	CS 110	Not applicable
English Language and Composition	3, 4, 5	3	ENGL C1000	AVC AREA 1A
English Literature and Composition	3, 4, 5	3/3	ENGL C1000 / ENGL C1002	AVC AREA 1A / 3
Environmental Science	3, 4, 5	3	BIOL 104	AVC AREA 5
European History	3, 4, 5	3/3	HIST 101 / 102	AVC AREA 3 OR 4
French Language and Culture	3, 4, 5	5/5	FREN 101 / 102	AVC AREA 3
French Literature	3, 4, 5	5/5	FREN 201 / 202	AVC AREA 3
German Language and Culture	3, 4, 5	5/5	GER 101 / 102	AVC AREA 3
German Literature	3, 4, 5	4/4	GER 201 / 202	AVC AREA 3
Human Geography	3, 4, 5	3	GEOG 105	AVC AREA 4
Italian Language and Culture	3, 4, 5	5/5	ELTV 1XX	AVC AREA 3
Japanese Language and Culture	3, 4, 5	5/5	ELTV 1XX	AVC AREA 3
Latin	3, 4, 5	5/5	LATN 101 / 102	AVC AREA 3
Macroeconomics	3, 4, 5	3	ECON 101	AVC AREA 4
Microeconomics	3, 4, 5	3	ECON 102	AVC AREA 4
Music Theory	3, 4, 5	3/3	MUS 111 / MUS 120	AVC AREA 3
Physics 1	3, 4, 5	4	PHYS 101	AVC AREA 5
Physics 2	3, 4, 5	4	PHYS 102	AVC AREA 5
Physics C (Electricity & Magnetism)	3, 4, 5	4	PHYS 120	AVC AREA 5
Physics C (Mechanics)	3, 4, 5	4	PHYS 110	AVC AREA 5
Psychology	3, 4, 5	3	PSYC C1000	AVC AREA 4
Spanish: Language and Culture	3, 4, 5	5/5	SPAN 101 / 102	AVC AREA 3
Spanish: Literature and Culture	3, 4, 5	5/5	SPAN 201 / 202	AVC AREA 3
Statistics	3, 4, 5	4	STAT C1000	AVC AREA 2
United States Government & Politics	3, 4, 5	3	POLS C1000	AVC AREA 4
United States History	3, 4, 5	3/3	HIST 107 / 108	AVC AREA 3 OR 4
World History	3, 4, 5	3/3	HIST 104 / 105	AVC AREA 3 OR 4

## College Level Examination Program (CLEP)

Examinations	Minimum Score	Credits Awarded	AVC Course Equivalency	GE Area, if applicable
American Government*	50	3	POLS C1000	AVC AREA 4
Business Law, Introductory	50	3	BUS 201	Not Applicable
Calculus	50	5	MATH 150	AVC AREA 2
College Algebra	50	3	MATH 128	AVC AREA 2
College Composition Modular	50	3	ENGL C1000	AVC AREA 1a
College French, Level 1, Second Semester	50	5/5	FREN 101 / 102	AVC AREA 3
College French, Level 2, Fourth Semester	62	5/5	FREN 201 / 202	AVC AREA 3
College German, Level 1, Second Semester	50	5/5	GER 101 / 102	AVC AREA 3
College German, Level 2, Fourth Semester	63	4/4	GER 201 / 202	AVC AREA 3
College Spanish, Level 1, Second Semester	50	5/5	SPAN 101 / 102	AVC AREA 3
College Spanish, Level 2, Fourth Semester	66	5/5	SPAN 201 / 202	AVC AREA 3
Financial Accounting	50	4	ACCT 201	Not Applicable
History of the United States I	50	3	HIST 107	AVC AREA 3 or 4
History of the United States II	50	3	HIST 108	AVC AREA 3 or 4
Human Growth Development*	50	3	PSY 235	AVC AREA 4
Information Systems & Computer Applications	50	3	CIS 141	Not Applicable
Macroeconomics, Principles of	50	3	ECON 101	AVC AREA 4
Management, Principles of	50	3	MGT 101	Not Applicable
Marketing, Introductory	50	3	MKTG 101	Not Applicable
Microeconomics, Principles of*	50	3	ECON 102	AVC AREA 4
Psychology, General*	50	3	PSYC C1000	AVC AREA 4
Sociology, Introductory*	50	3	SOC 101	AVC AREA 4
Western Civilization I:	50	3	HIST 101	AVC AREA 3 or 4
Western Civilization II:	50	3	HIST 102	AVC AREA 3 or 4
Analyzing and Interpreting Literature	50	6	ELTV 1XX	AVC AREA 3
Biology	50	3	ELTV 1XX	AVC AREA 5
Chemistry	50	5	ELTV 1XX	AVC AREA 5
Humanities	50	6	ELTV 1XX	AVC AREA 3
Mathematics	50	6	ELTV 1XX	AVC AREA 2
Natural Sciences	50	6	ELTV 1XX	AVC AREA 5
Social Sciences & History	50	6	ELTV 1XX	AVC AREA 4

## International Baccalaureate (IB) Exam

IB Exam	Minimum Score	AVC Credit	AVC GE Area	Units toward AVC degree
IB Biology HL	5	Biology Elective	5	3
IB Chemistry HL	5	Chemistry Elective	5	3
IB Economics HL	5	Economics Elective	4	3
IB Geography HL	5	Geography Elective	4	3
IB History (any region) HL	5	History Elective	3 or 4	3
IB Language A: Literature (any language except English) HL	4	Language Elective	3	3
IB Language A: Language & Literature (any language except English) HL	4	Language Elective	3	3
IB Language A: Literature (any language) HL	4	Language Elective	3	3
IB Language A: Language & Literature (any language) HL	4	Language Elective	3	3
IB Mathematics (Analysis & Approaches) HL	4	Mathematics Elective	2	3
IB Physics HL	5	Physics Elective	5	3
IB Psychology HL	5	Psychology Elective	4	3
IB Theatre HL	4	Theatre Elective	3	3

\*AVC GE Credit

\*\* Transfer GE Credit, if applicable

## **Degree Awarding with Unit Variations in Major or Area of Emphasis**

An associate degree shall be awarded when a student has satisfactorily completed all applicable degree requirements, including general education, competency, residency, scholarship, and major or area of emphasis requirements, as specified in the college catalog and approved curriculum.

Consistent with Title 5 §55060–§55062 and applicable California Community College Chancellor’s Office (CCCCO) guidance, the associate degree represents more than the accumulation of units and must include sufficient depth in a focused field of study. The major or interdisciplinary area of emphasis shall include a minimum of eighteen (18) semester units of focused study, or the quarter-unit equivalent (27 quarter units), in degree-applicable coursework. The CCCCCO has identified the revised associate degree regulations as Title 5 §55060–§55062, effective for Fall 2025 implementation.

When differences in major or area of emphasis unit totals arise due to approved course substitutions, catalog rights, curriculum revisions, articulation determinations, course-to-course equivalencies, or unit differences across institutions, the college may award the degree if all the following conditions are met:

1. The student has completed all locally approved degree requirements, or approved substitutions or equivalencies, consistent with college policy;
2. The completed coursework satisfies the required major or area of emphasis content, objectives, and student learning outcomes;
3. The student has completed at least eighteen (18) semester units, or the quarter-unit equivalent, in the major or interdisciplinary area of emphasis;
4. All courses counted toward the major or area of emphasis have been completed with a grade of C or better, or P if taken on a pass/no pass basis;
5. The student has completed the minimum total degree-applicable units required for the associate degree (60 semester units or 90 quarter units);
6. The student has satisfied all applicable general education, competency, residency, and scholarship requirements.

Variations in the total number of completed major or area of emphasis units shall not, by themselves, preclude awarding of the degree when approved substitutions, equivalencies, or catalog-rights determinations establish that the student has fulfilled the substance, rigor, learning outcomes, and minimum unit requirements of the approved program.

Nothing in this provision authorizes awarding a degree with fewer than the minimum units required under Title 5 §55060–§55062 or with unmet locally approved program requirements, unless an approved substitution, equivalency, or catalog-rights determination has been applied consistently with college policy.

## **Upper Division Coursework**

Effective Fall 2026, the unit limitation that previously restricted the use of upper-division coursework to satisfy lower-division requirements has been removed. Upper-division units may now be applied on a case-by-case basis, pending review and approval by the appropriate faculty. This flexibility remains subject to the residency requirement for awarding a degree as specified in Title 5 §55062.

**Please note:** Upper-division coursework may not be used to satisfy major preparation requirements for AD-T degrees.